

MAYOR JOYCE CRAIG
CHARTER COMPLIANT BUDGET PROPOSAL

FISCAL YEAR 2021

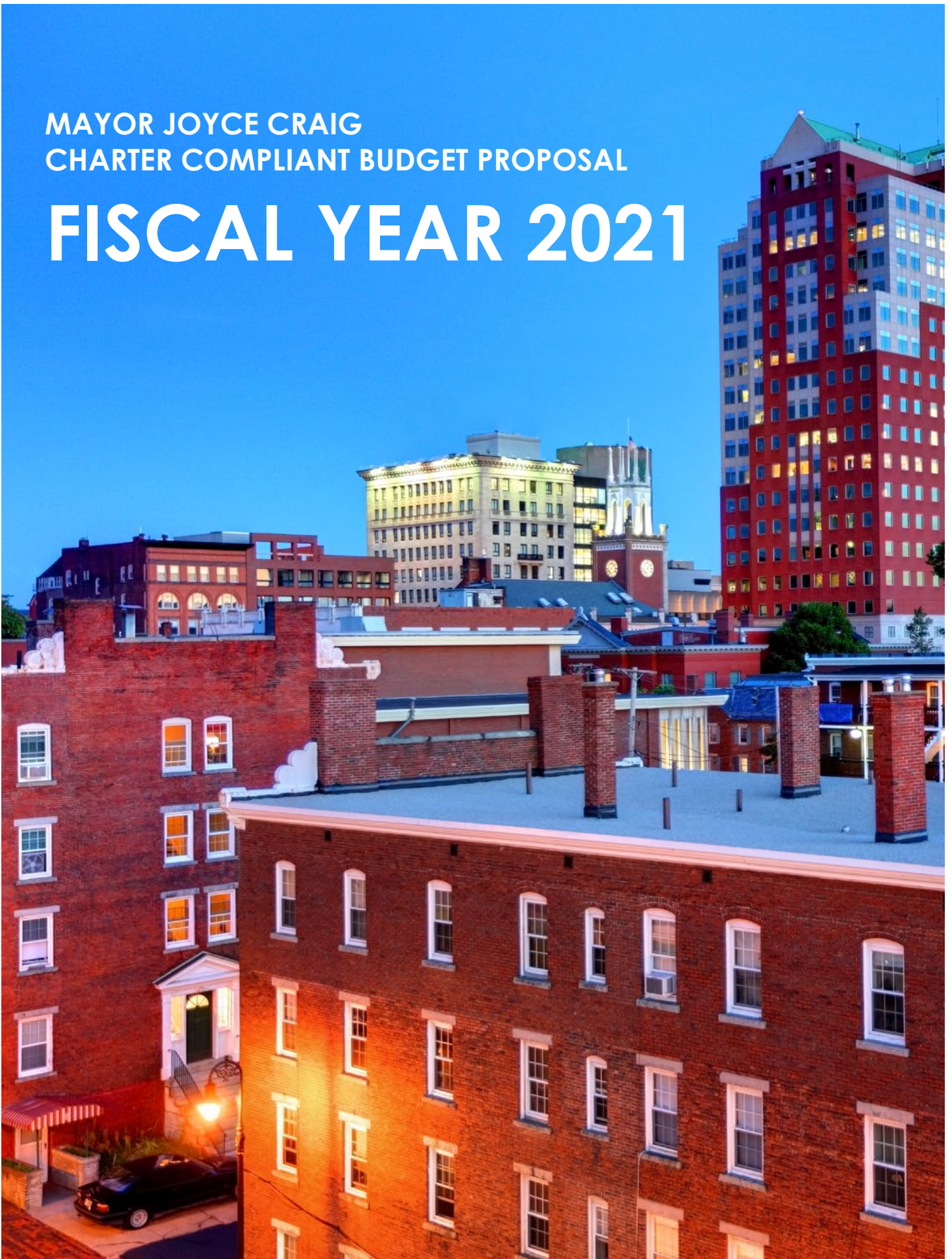


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CITY OF MANCHESTER

FY21 BUDGET SUMMARY

	FY 2020 DRA Tax Rate		change- 2020 DRA tax rate vs 2021 Estimated Budget		FY 2021 Estimated Budget	
	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues
DEPARTMENTS						
ALDERMEN	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000	\$ -
ASSESSORS	\$ 671,400	\$ 917,000	\$ 21,135	\$ 16,500	\$ 692,535	\$ 933,500
CITY CLERK	\$ 1,074,350	\$ 2,453,655	\$ (38,633)	\$ (38,600)	\$ 1,035,717	\$ 2,415,055
ECONOMIC DEVELOPMENT OFFICE	\$ 151,768	\$ 200	\$ (3,265)	\$ -	\$ 148,503	\$ 200
CITY SOLICITOR	\$ 1,494,017	\$ 828,645	\$ 164,027	\$ (147,328)	\$ 1,658,044	\$ 681,317
FINANCE DEPARTMENT	\$ 1,008,566	\$ 9,768,624	\$ 32,764	\$ 278,657	\$ 1,041,330	\$ 10,047,281
INFORMATION SYSTEMS	\$ 1,786,772	\$ 205,000	\$ 15	\$ -	\$ 1,786,787	\$ 205,000
MAYOR	\$ 235,784	\$ -	\$ 3,372	\$ -	\$ 239,156	\$ -
YOUTH SERVICES	\$ 597,076	\$ -	\$ 26,338	\$ -	\$ 623,414	\$ -
HUMAN RESOURCES	\$ 815,267	\$ 6,000	\$ (40,000)	\$ -	\$ 775,267	\$ 6,000
PLANNING & COMMUNITY DEVELOPMENT	\$ 2,164,616	\$ 3,196,000	\$ 30,458	\$ -	\$ 2,195,074	\$ 3,196,000
TAX COLLECTOR	\$ 594,283	\$ 23,404,691	\$ 63,275	\$ 1,620,178	\$ 657,558	\$ 25,024,869
FIRE DEPARTMENT	\$ 20,972,192	\$ 925,229	\$ 605,359	\$ 16,641	\$ 21,577,551	\$ 941,870
POLICE DEPARTMENT	\$ 25,285,675	\$ 516,200	\$ 2,189,223	\$ (92,350)	\$ 27,474,898	\$ 423,850
POLICE DEPARTMENT - CHARGEBACKS	\$ -	\$ 789,316	\$ -	\$ 5,142	\$ -	\$ 794,458
HEALTH DEPARTMENT - CITY	\$ 1,533,348	\$ 241,000	\$ 35,669	\$ -	\$ 1,569,017	\$ 241,000
HEALTH DEPARTMENT - SCHOOL	\$ 1,433,338	\$ 2,295,320	\$ 46,529	\$ 102,337	\$ 1,479,867	\$ 2,397,657
PUBLIC WORKS	\$ 28,351,871	\$ 13,539,820	\$ (137,660)	\$ 195,947	\$ 28,214,211	\$ 13,735,767
WELFARE DEPARTMENT	\$ 961,746	\$ 15,000	\$ 110,953	\$ -	\$ 1,072,699	\$ 15,000
LIBRARY	\$ 2,068,395	\$ -	\$ 60,512	\$ -	\$ 2,128,907	\$ -
SENIOR SERVICES	\$ 236,862	\$ 4,500	\$ 19,146	\$ -	\$ 256,008	\$ 4,500
CENTRAL FLEET MANAGEMENT	\$ 3,301,515	\$ 45,000	\$ 93,446	\$ -	\$ 3,394,961	\$ 45,000
SUB-TOTAL DEPARTMENTS:	\$ 94,808,841	\$ 59,151,200	\$ 3,282,663	\$ 1,957,124	\$ 98,091,504	\$ 61,108,324
NON-DEPARTMENTAL ITEMS						
HEALTH INSURANCE	\$ 12,458,544	\$ -	\$ -	\$ -	\$ 12,458,544	\$ -
DENTAL INSURANCE	\$ 712,791	\$ -	\$ -	\$ -	\$ 712,791	\$ -
LIFE INSURANCE	\$ 72,601	\$ -	\$ -	\$ -	\$ 72,601	\$ -
DISABILITY INSURANCE	\$ 61,821	\$ -	\$ -	\$ -	\$ 61,821	\$ -
WORKERS' COMPENSATION - SALARY	\$ 684,000	\$ -	\$ -	\$ -	\$ 684,000	\$ -
WORKERS' COMPENSATION - MEDICAL	\$ 1,683,654	\$ -	\$ -	\$ -	\$ 1,683,654	\$ -
CASUALTY & GENERAL LIABILITY	\$ 1,320,342	\$ -	\$ (320,342)	\$ -	\$ 1,000,000	\$ -
FIRE RETIREMENT	\$ 5,695,716	\$ -	\$ 140,000	\$ -	\$ 5,835,716	\$ -
POLICE RETIREMENT	\$ 6,076,192	\$ -	\$ 375,000	\$ -	\$ 6,451,192	\$ -
CITY RETIREMENT	\$ 9,198,558	\$ -	\$ 574,000	\$ -	\$ 9,772,558	\$ -
FICA	\$ 3,254,865	\$ -	\$ -	\$ -	\$ 3,254,865	\$ -
UNEMPLOYMENT	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	\$ -
TUITION REIMBURSEMENT	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -
TRANSFERS TO RESERVE ACCOUNTS	\$ 1,392,000	\$ -	\$ 33,000	\$ -	\$ 1,425,000	\$ -
SUB-TOTAL BENEFITS:	\$ 42,686,084	\$ -	\$ 801,658	\$ -	\$ 43,487,742	\$ -
STREET LIGHTING	\$ 903,784	\$ -	\$ 44,303	\$ -	\$ 948,087	\$ -
CONTINGENCY	\$ 1,586,000	\$ -	\$ (545,822)	\$ -	\$ 1,040,178	\$ -
CIVIC CONTRIBUTIONS	\$ 148,760	\$ -	\$ 2,629	\$ -	\$ 151,389	\$ -
INTOWN SUMMER CONCERTS	\$ 18,000	\$ -	\$ -	\$ -	\$ 18,000	\$ -
SO NH PLANNING	\$ 73,074	\$ -	\$ 3,090	\$ -	\$ 76,164	\$ -
MPTS	\$ 452,033	\$ -	\$ -	\$ -	\$ 452,033	\$ -
CASH CIP PROJECTS	\$ 1,632,757	\$ -	\$ (123,000)	\$ -	\$ 1,509,757	\$ -
EMPLOYEE MED SERVICES	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000	\$ -
MATURING DEBT	\$ 11,863,203	\$ -	\$ -	\$ -	\$ 11,863,203	\$ -
INT ON MATURING DEBT	\$ 5,349,442	\$ -	\$ -	\$ -	\$ 5,349,442	\$ -
SUB-TOTAL NON DEPARTMENTAL:	\$ 22,082,053	\$ -	\$ (618,800)	\$ -	\$ 21,463,253	\$ -
TOTAL NON-DEPARTMENTAL ITEMS:	\$ 64,768,137	\$ -	\$ 182,858	\$ -	\$ 64,950,995	\$ -
GENERAL FUND GRAND TOTAL:	\$ 159,576,978	\$ 59,151,200	\$ 3,465,521	\$ 1,957,124	\$ 163,042,499	\$ 61,108,324
TRANSIT SUBSIDY	\$ 1,273,947	\$ -	\$ 99,835	\$ -	\$ 1,373,782	\$ -
OVERLAY	\$ 410,016	\$ -	\$ (410,016)	\$ -	\$ -	\$ -
VETERANS EXEMPTIONS	\$ 1,140,153	\$ -	\$ 239,847	\$ -	\$ 1,380,000	\$ -
FUND BALANCE SURPLUS	\$ -	\$ 1,764,240	\$ -	\$ (945,907)	\$ -	\$ 818,333
GRAND TOTAL CITY:	\$ 162,401,094	\$ 60,915,440	\$ 3,395,187	\$ 1,011,217	\$ 165,796,281	\$ 61,926,657
NET CITY APPROPRIATION	\$ 101,485,654	\$ -	\$ 2,383,970	\$ -	\$ 103,869,624	\$ -
Tax Rate \$ - City	\$ 11.11	\$ -	\$ 0.26	\$ -	\$ 11.37	\$ -
Percentage Change in Tax Rate			2.34%			
GRAND TOTAL COUNTY TAX	\$ 12,036,677	\$ -	\$ -	\$ -	\$ 12,036,677	\$ -
Tax Rate \$ - County	\$ 1.32	\$ -	\$ -	\$ -	\$ 1.32	\$ -
Percentage Change in Tax Rate			0.00%			
SCHOOL DISTRICT	\$ 179,286,978	\$ 9,914,948	\$ 3,765,026	\$ (797,380)	\$ 183,052,004	\$ 9,117,568
SCHOOL FOOD & NUTRITION	\$ 6,016,283	\$ 6,016,283	\$ (196,312)	\$ (196,312)	\$ 5,819,971	\$ 5,819,971
STATE REVENUE	\$ -	\$ 61,280,986	\$ -	\$ 5,854,046	\$ -	\$ 67,135,032
GRAND TOTAL SCHOOL DISTRICT:	\$ 185,303,261	\$ 77,212,217	\$ 3,568,714	\$ 4,860,354	\$ 188,871,975	\$ 82,072,571
NET SCHOOL DISTRICT APPROPRIATION	\$ 108,091,044	\$ -	\$ (1,291,640)	\$ -	\$ 106,799,404	\$ -
Tax Rate \$ - School District	\$ 11.89	\$ -	\$ (0.14)	\$ -	\$ 11.75	\$ -
Percentage Change in Tax Rate			-1.18%			
NET COMBINED CITY APPROPRIATION	\$ 359,741,032	\$ 138,127,657	\$ 6,963,901	\$ 5,871,571	\$ 366,704,933	\$ 143,999,228
TOTAL PROPERTY TAXES	\$ 221,613,375	\$ -	\$ 1,092,330	\$ -	\$ 222,705,705	\$ -
Combined Tax Rate \$	\$ 24.32	\$ -	\$ 0.12	\$ -	\$ 24.44	\$ -
Percentage Change in Tax Rate	2.70%		-2.21%		0.49%	
State Education School Tax	\$ 20,279,588	\$ -	\$ 0	\$ -	\$ 20,279,588	\$ -
Assessed Valuation (thousands)	\$ 9,136,033.119	\$ -	\$ 0	\$ -	\$ 9,136,033.119	\$ -
Assessed Valuation less utilities (thousands)	\$ 8,883,875.119	\$ -	\$ 0.000	\$ -	\$ 8,883,875.119	\$ -

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Appropriating to the Parking Fund the sum of \$5,904,058 from parking revenues for the Fiscal Year 2021.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Five Million, Nine Hundred Four Thousand, and Fifty-Eight Dollars (\$5,904,058) from parking revenues shall be hereby appropriated to the Parking Fund for the Fiscal Year 2021 as follows:

Salaries and Wages	\$646,388
Line Item Expenses	\$4,633,405
Capital Outlay	\$0

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits	\$366,225
Debt Service	\$258,040

TOTAL	\$5,904,058
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

"Appropriating the sum of \$14,842,597 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2021."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Fourteen Million, Eight Hundred Forty-Two Thousand, Five Hundred Ninety-Seven Dollars (\$14,842,597) from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2021 be hereby appropriated for operation Expenses as follows:

Salaries and Wages	\$2,924,534
Line Item Expenses	\$3,854,500
Capital Outlay	\$1,710,000

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits	\$1,687,098
Insurance	\$165,000
Debt Service	\$4,477,465
Audit	\$24,000

RESTRICTED FUNDS: Subject to the approval of the Board of Mayor and Aldermen.

Contingency	\$0
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TOTAL	\$14,842,597
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Appropriating to the Manchester Airport Authority the sum of \$38,883,625 from Special Airport Revenue Funds for the Fiscal Year 2021.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Thirty-Eight Million, Eight Hundred Eighty-Three Thousand, Six Hundred Twenty-Five Dollars (\$38,883,625) from Special Airport Revenue funds shall be hereby appropriated to the Manchester Airport Authority for the Fiscal Year 2021 as follows:

Salaries and Wages	\$6,643,800
Line Item Expenses	\$18,056,220
Capital Outlay	\$1,092,105

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits	\$3,271,500
Debt – Principal and Interest	\$9,250,000
Debt – Bond Financing	\$75,000
Audit	\$50,000
Insurance	\$445,000

TOTAL	\$38,883,625
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Appropriating to the Manchester Transit Authority the sum of \$1,373,782 for the Fiscal Year 2021.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Million, Three Hundred Seventy-Three Thousand, Seven Hundred and Eighty-Two Dollars (\$1,373,782) is hereby appropriated to the Manchester Transit Authority for the Fiscal Year 2021 to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follows:

RESTRICTED FUNDS: Subject to the approval of the Manchester Transit Authority.

\$1,373,782

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Appropriating to the Manchester School District the sum of \$183,052,004 for the Fiscal Year 2021.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred Eighty-Three Million, Fifty-Two Thousand, and Four Dollars (\$183,052,004) is hereby appropriated to the Manchester School District for the Fiscal Year 2021 to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follow:

RESTRICTED FUNDS: Subject to the approval of the City of Manchester Board of School Committee.

\$183,052,004

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2021 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, IN ACCORDANCE WITH THE New Hampshire Revised Statutes Annotated, the Board of Mayor and Aldermen established on the books of the City the Civic Center Fund; and

WHEREAS, Meals and Rooms Tax Revenue, in excess of \$454,927 in each year, paid to the City by the State of New Hampshire in accordance with RSA 78-A shall be held in the Civic Center Fund to pay the City’s share of the costs of constructing the Manchester Civic Center; and

WHEREAS, in accordance with the terms of the Financing Agreement between the City and the Manchester Housing and Redevelopment Authority dated as of March 1, 2000 (the “Financing Agreement”), the City must appropriate funds held in the Civic Center Fund to meet its obligations under the Financing Agreement;

NOW, THEREFORE, be it resolved as follows:

That all Incremental Meals and Rooms Tax Revenue received by the City in the Fiscal Year 2021 and held, in the Civic Center Fund, is hereby appropriated for the payment of the City’s obligations in said fiscal year in accordance with the terms of the Financing Agreement.

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,819,971 from School Food and Nutrition Services Revenues for the Fiscal Year 2021.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Five Million, Eight Hundred Nineteen Thousand, Nine Hundred Seventy-One Dollars (\$5,819,971) from School Food and Nutrition Services revenues shall hereby be appropriated to the Manchester School Food and Nutrition Services program for the Fiscal Year 2021 as follows:

RESTRICTED FUNDS: Subject to the approval of the Manchester Board of School Committee.

\$5,819,971

RESOLVED that this Resolution shall take effect upon its passage.

*City of Manchester
New Hampshire*

In the year Two Thousand and Twenty

A RESOLUTION

“Raising Monies and Making Appropriations of \$163,042,499 for the Fiscal Year 2021.”

Page 1 of 2

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred Sixty-Three Million, Forty-Two Thousand, Four Hundred and Ninety-Nine Dollars (\$163,042,499) plus the County Tax be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it, and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source, shall be appropriated as follows:

General Government - Agencies

Aldermen	\$70,000
Assessors	\$692,535
City Clerk	\$1,035,717
Economic Development Office	\$148,503
City Solicitor	\$1,658,044
Finance Department	\$1,041,330
Information Systems	\$1,786,787
Mayor	\$239,156
Youth Services	\$623,414
Human Resources	\$775,267
Planning & Community Development	\$2,195,074
Tax Collector	\$657,558
Fire Department	\$21,577,551
Police Department	\$27,474,898
Health Department – City	\$1,569,017
Health Department – School	\$1,479,867
Public Works Department	\$28,214,211
Welfare Department	\$1,072,699
Library	\$2,128,907
Senior Services	\$256,008
Central Fleet Management	\$3,394,961
Subtotal Agencies:	\$98,091,504

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City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Raising Monies and Making Appropriations of \$163,042,499 for the Fiscal Year 2021.”

Page 2 of 2

General Government - Non-Departmental Items

Health Insurance	\$12,458,544
Dental Insurance	\$712,791
Life Insurance	\$72,601
Disability Insurance	\$61,821
Workers Compensation – Salary	\$684,000
Workers Compensation – Medical	\$1,683,654
Casualty & General Liability	\$1,000,000
Fire Retirement	\$5,835,716
Police Retirement	\$6,451,192
City Retirement	\$9,772,558
FICA	\$3,254,865
Unemployment	\$25,000
Tuition Reimbursement	\$50,000
Transfers To Reserve Accounts	\$1,425,000
Street Lighting	\$948,087
Contingency	\$1,040,178
Civic Contributions and Programs	\$151,389
Intown Summer Concert	\$18,000
Southern NH Planning Commission	\$76,164
Manchester Public Television	\$452,033
Cash CIP Projects	\$1,509,757
Employees Medical Services	\$55,000
Maturing Debt	\$11,863,203
Interest on Maturing Debt	\$5,349,442
<i>Subtotal Non-Departmental</i>	\$64,950,995
GRAND TOTAL (Agencies and Non-Departmental)	\$163,042,499

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2021.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Hundred Fifty-Eight Thousand Dollars (\$258,000) from Central Business Service District funds shall be hereby appropriated to the Central Business Service District for the Fiscal Year 2021 as follows:

RESTRICTED FUNDS: Subject to the approval of the Planning Director.

Expenses	_____	\$258,000
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TOTAL	_____	\$258,000
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Continuation of the Central Business Service District.”

Page 1 of 3

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, The establishment of Central Business Service Districts are authorized under provision of RSA 31:120 through RSA 31:125; and

WHEREAS, The Board of Mayor and Aldermen have further authorized the establishment of such districts and has set forth procedures for the same in Chapter 37 of the Code of Ordinance; and

WHEREAS, The Board of Mayor and Aldermen, after consultation with and on the recommendation of an Advisory Board of owners and tenants within the proposed District, find that a Central Business Service District should be continued:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

THAT, The recommended boundaries of the District within which services will be provided and assessments made on the property are:

Beginning at a point at the intersection of River Road and west North Street; thence easterly along West North Street and continuing along North Street to Bay Street;
thence southerly along Bay Street to Sagamore Street;
thence along Sagamore Street to a point at the rear property line of property at 1631 Elm Street (Rite-Aid);
thence generally southerly along the rear property line of property at 1631 Elm Street (Rite-Aid) to Pennacook Street;
thence westerly along Pennacook Street to an alley – Elm Street East Back;
thence southerly along Elm Street East Back Alley to Blodgett Street;
thence westerly along Blodgett Street to an alley – Elm Street East Back;
thence southerly along Elm Street East Back Alley to Brook Street;
thence easterly along Brook Street to Temple Court;

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Continuation of the Central Business Service District.”

Page 2 of 3

thence southerly along Temple Court to Harrison Street;
thence westerly along Harrison Street to the rear of the building at
1415 Elm Street (the “Sears Building” so-called);
thence southerly along the rear of the building at 1415 Elm Street
(the “Sears Building” so-called) to Prospect Street;
thence continuing southerly along the rear property line of 1331-
1375 Elm Street to Myrtle Street;
thence continuing southerly along an alley – North Church Street
to Orange Street;
thence easterly along Orange Street to Chestnut Street;
thence southerly along Chestnut Street to Bridge Street;
thence easterly along Bridge Street to Pine Street;
thence southerly along Pine Street to Manchester Street;
thence westerly along Manchester Street to Chestnut Street;
thence southerly along Chestnut Street to Auburn Street;
thence westerly along Auburn Street to Willow Street
thence southerly along Willow Street to Valley Street
thence easterly along Valley Street to Elm Street.
thence southerly along Elm Street, including only those properties
with a border on Elm Street, to Queen City Avenue
thence westerly along the middle of Queen City Avenue to the
Queen City Bridge
thence northerly along the Merrimack River to the existing CBSD
border at the “Trestle Bridge”
thence northerly along the Merrimack River to the Amoskeag
Dam;
thence easterly from the Amoskeag Dam on a line extending to
River Road;
thence northerly along River Road to West North Street; said point
also being the point of beginning.

THAT,

The District is to include all properties within the described
boundaries.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Continuation of the Central Business Service District.”

Page 3 of 3

- THAT, That the assessed values of the properties for purposes of assessments be established in accordance with the property tax maps and records as maintained by the Board of Assessors.
- THAT, Services to be provided within the District consist of daily cleaning, maintenance and inspection of incidental repairs within the right-of-way in the District and such other services as determined by the Advisory Board.
- THAT, The special district assessment for Fiscal Year 2021 shall be established in the fall of 2020 by the Assessor’s Office at a rate sufficient to raise the approved budget of \$258,000.
- THAT, The special District assessment shall be made against the owners of all commercial, all industrial and residential properties of five units or more, (excluding multi-unit condominium properties).

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Authorizing the Finance Officer to Make Certain Budgetary Closings for the Fiscal Year 2020.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- I. That the Finance Officer be hereby authorized to make all necessary transfers, carry-forwards and closings, to balance the departmental accounts and all other accounts for the Fiscal Year 2020 and to submit to the Board of Mayor and Aldermen for their approval, at a future date, all such transfers, carry-forwards and closings executed by his department.
- II. Resolved that this resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2021, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- WHEREAS, the City of Manchester is presented with a number of Community needs and opportunities in 2021; and
- WHEREAS, certain resources have been identified which can be used in addressing these community needs and opportunities; and
- WHEREAS, municipal departments, boards and commissions, have been provided broad opportunity to participate in the identification of community needs and opportunities and of strategies to meet these needs and opportunities; and
- WHEREAS, the Board of Mayor and Aldermen has reviewed the 2021 Community Improvement Program; and
- WHEREAS, the Board of Mayor and Aldermen wishes to have carried out those programs, projects and activities as identified in the following 2021 Community Improvement Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDEMEN:

- THAT, the Community Improvement Program be adopted and endorsed as an essential aspect of the planning and management of the City's capital and service needs and of sound fiscal planning and control;
- THAT, the goals and objectives in the Community Improvement Program reflect priority community needs and opportunities for 2021 and are hereby adopted;
- THAT, the programs and projects to be proposed for 2021 be generally endorsed as addressing priority goals and objectives within the City's reasonable ability to pay;

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2021, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

THAT, the proposed programs and projects identified and recommended for action in 2021 be endorsed and approved subject to appropriation limits;

THAT, subject to administrative procedures and other pertinent requirements as are and may, from time to time, be set forth by the Board of Mayor and Aldermen, in the Code of Federal Regulations, conditions of grant awards, and contracts, there is hereby authorized and appropriated as follows:

the amount of \$12,775,293 in federal, state, and private grant funds in the manner set forth which is attached hereto and made a part hereof by reference: provided, however, that in the event such grant funds are awarded in an amount less than the appropriation amounts set forth or in the event any required local matching funds are appropriated in an amount less than set forth the amount of funds appropriated herein shall be correspondingly reduced;

the amount of \$2,848,610 in Federal Community Development Block Grant program funds and program income, Emergency Solutions Grant Program funds, HOME funds, Section 108 funds and Affordable Housing Trust funds in the manner set forth which is attached hereto and made a part hereof by reference; provided, however, that in the event the funds are awarded in an amount less than the appropriation amounts set forth the amount of funds appropriated herein shall be correspondingly reduced; and

the amount of \$22,118,455 derived from the issuance of short-term notes and general obligation bonds; and

the amount of \$32,704,596 in FY 2021 municipal funds, for expenditures in the manner set forth in the FY 2021 CIP Budget, which amount shall be identified in a non-departmental account entitled “2021 Community Improvement Program”; and

THAT, subject to appropriation, and pursuant to the budget and subject to administrative procedures and other pertinent requirements of the Community Improvement Program as may, from time to time, be set forth, there is hereby authorized as follows:

*City of Manchester
New Hampshire*

In the year Two Thousand and Twenty

A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2021, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’ ”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, all such appropriations made herein or hereafter for 2021 Community Improvement Program activities be subject to submission, review and approval of budget information by the Finance Committee of the Board of Mayor and Aldermen prior to expenditure;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to cause the expenditure of such monies appropriated and available to carry out the 2021 Community Improvement Program, which authorization shall include execution of pertinent third-party purchase-of-service contracts, and letters of donations;
- THAT consistent with this Resolution, the Office of the Mayor and/or the Planning & Community Development Department be authorized to prepare, submit, negotiate and enter into an agreement and contracts with Federal government departments and agencies and the State of New Hampshire for the period July 1, 2020 to June 30, 2021, that the Office of the Mayor and/or the Planning & Community Development Department be further authorized to contract for federal and state grants for programs and projects and to obligate and commit the local matching share of grants in accordance with the 2021 Community Improvement Program, and that the Office of the Mayor and/or the Planning & Community Development Department be authorized to seek such additional federal, state or private funds as may, from time to time, be made available for programs, projects and activities identified in the 2021 period;

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2021, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, the Planning Department be authorized to prepare, submit, negotiate, and contract for funds to be made available to the City under the Housing and Community Development Act of 1974 (as amended) for financing of referenced programs and projects, which authorization shall include authority to provide required policy and administrative assurances including civil-rights, equal opportunity, citizen participation, relocation and property acquisition policy, environmental assurances, labor standards, and others as may be specified in Federal Rules and Regulations Chapter V, Part 570 Community Development Block Grants, Sub Part D, and other pertinent assurances as may, from time to time, be required;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to advise other public and private agencies at the federal, state, regional and local level of the approval of the 2021 Community Improvement Program and to seek the support of such agencies in carrying out program, projects and activities listed in Section 1 of the 2021 Community Improvement Program;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized and is hereby directed to inform all boards and commissions, agencies and departments of the approval of the 2021 Community Improvement Program;
- THAT, the Planning & Community Development Department be authorized to submit the Annual Action Plan as part of the Community Development Block Grant submission.

Resolved, that this Resolution shall take effect upon its passage

FY21 MAYOR'S RECOMMENDED CIP BUDGET

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FY 2021 Mayor Recommended CIP Budget

Administering Department/Agency	Project Name	FY20 Adopted	FY21 Request	FY21 Recommended/Funding Source	
Airport	Airside Improvements		\$9,987,300	\$8,988,570	FEDERAL
				\$499,365	STATE
				\$499,365	ENTERPRISE
Airport	Equipment Replacement		\$398,876	\$398,876	ENTERPRISE
Airport	Roadway, Parking and Other Buildings Improvement		\$1,215,738	\$951,948	ENTERPRISE
				\$263,790	STATE
Airport	Terminal and Building Improvements		\$1,294,650	\$1,294,650	ENTERPRISE
Assessors	Citywide Revaluation		\$424,000	\$424,000	BOND
Big Brothers Big Sisters of New Hampshire	One-to-One Mentoring for At-Risk Manchester Youth	\$9,000	\$9,000	\$9,000	CDBG
CASA of NH	Operating Support for abused and neglected children in Manchester	\$13,000	\$15,000	\$13,000	CDBG
Central Fleet	MER		\$4,000,000	\$3,750,000	BOND
Child Advocacy Center	Forensic Interviewing and Support Service for Child Victims of Crime	\$12,000	\$15,000	\$12,000	CDBG
City Clerk	Replace voting tabulators & purchase electronic checklists		\$209,800	\$209,800	MUNICIPAL AID
Fire Department	Breachpoint Training (compassion fatigue)		\$50,000	\$50,000	MUNICIPAL AID

FY21 MAYOR'S RECOMMENDED CIP BUDGET

PAGE 2 OF 8

Administering Department/Agency	Project Name	FY20 Adopted	FY21 Request	FY21 Recommended/Funding Source	
Fire Department	Complete Fire Station #3 renos & set up of EOC work station		\$40,000	\$40,000	MUNICIPAL AID
FIT/NHNNH, Inc	Manchester Emergency Housing/Family Place Resource Center	\$26,000	\$50,000	\$26,300	ESG
FIT/NHNNH, Inc.	New Horizons Shelter Operations	\$36,750	\$50,000	\$37,000	ESG
FIT/NHNNH, Inc.	New Horizons Enhanced Services	\$119,144	\$116,544	\$40,000	MUNICIPAL AID
Girls Inc of NH	Fuel Her Fire	\$14,000	\$21,000	\$14,000	CDBG
Health Department	Community Schools Project/Healthy Children and Families	\$20,000	\$20,000	\$20,000	CDBG
Health Department	Earn a Bike Program - Elliot		\$25,000	\$25,000	OTHER
Health Department	Healthy Start & Asthma - Elliot		\$41,000	\$41,000	OTHER
Health Department	Homeless Healthcare		\$1,700,000	\$1,700,000	FEDERAL
Health Department	Immunization Grant		\$90,000	\$90,000	STATE
Health Department	Lead Poisoning		\$40,000	\$40,000	STATE

FY21 MAYOR'S RECOMMENDED CIP BUDGET

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Administering Department/Agency	Project Name	FY20 Adopted	FY21 Request	FY21 Recommended/Funding Source	
Health Department	Public Health Accreditation Prep & Support		\$25,000	\$25,000	MUNICIPAL AID
Health Department	Public Health Preparedness		\$468,568	\$468,568	STATE
				\$20,000	MUNICIPAL AID
Health Department	School Based Dental Program - Medicaid		\$50,000	\$50,000	OTHER
Health Department	STD/HIV Prevention		\$224,000	\$224,000	STATE
Health Department	TB Prevention		\$35,000	\$35,000	STATE
Holy Cross Family Learning Center	Lease of 5 Classroom Spaces	\$15,600	\$15,600	\$15,600	CDBG
Human Resources	Citywide Training		\$20,000	\$20,000	MUNICIPAL AID
Human Resources	Compensation Study		\$650,000	\$650,000	MUNICIPAL AID
Information Systems	IT Staff Development		\$5,000	\$5,000	MUNICIPAL AID
Information Systems	IT Workshops & Conferences		\$5,000	\$5,000	MUNICIPAL AID
Information Systems	Various Technology Projects		\$1,000,000	\$1,000,000	BOND

FY21 MAYOR'S RECOMMENDED CIP BUDGET

PAGE 4 OF 8

Administering Department/Agency	Project Name	FY20 Adopted	FY21 Request	FY21 Recommended/Funding Source	
Lamprey Health Care-SNHAHEC	Interpretation Training Program	\$10,000	\$10,000	\$10,000	CDBG
Library	Book Appropriation		\$50,000	\$50,000	MUNICIPAL AID
Library	Security System Library Materials		\$250,000	\$250,000	BOND
Manchester Community Resource Center, Inc	Community Based Development Organization	\$587,950	\$684,092	\$586,000	CDBG
Manchester Transportation Authority	MTA Route #8 more frequency		\$128,000	\$128,000	MUNICIPAL AID
Manchester Transportation Authority	Purchase of 5 buses		\$500,000	\$500,000	MSD BOND
Organization for Refugee and Immigrant Success	Refugee Youth Wraparound Case Management	\$10,000	\$15,000	\$10,000	CDBG
Palace Theatre	Palace Theatre Ticket Program	\$20,000	\$25,000	\$20,000	CDBG
Planning & Community Development	Affordable Housing Initiatives	\$432,141	\$461,750	\$461,750	HOME
Planning & Community Development	CHDO Set-Aside	\$91,427	\$103,350	\$103,350	HOME
Planning & Community Development	Concentrated Code Enforcement 1	\$114,633	\$116,125	\$112,625 \$3,500	CDBG HOME

FY21 MAYOR'S RECOMMENDED CIP BUDGET

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Administering Department/Agency	Project Name	FY20 Adopted	FY21 Request	FY21 Recommended/Funding Source	
Planning & Community Development	Concentrated Code Enforcement 2	\$95,141	\$77,429	\$77,429	CDBG
Planning & Community Development	Dilapidated Buildings	\$0	\$75,000	\$75,000	CDBG
Planning & Community Development	Planning and Administration	\$391,584	\$391,584	\$295,801	CDBG
				\$70,400	HOME
Planning & Community Development	Public Art Program		\$50,000	\$11,700	ESG
				\$50,000	MUNICIPAL AID
Police Department	Breachpoint Training (compassion fatigue)		\$50,000	\$50,000	MUNICIPAL AID
Police Department	Targeted Area Officer Support	\$72,000	\$110,000	\$72,000	CDBG
Public Works-EPD	CMOMs Study, Design and Construction		\$5,000,000	\$5,000,000	ENTERPRISE
Public Works-EPD	CSO Study, Design and Construction		\$18,600,00	\$18,600,000	ENTERPRISE
Public Works-EPD	MS4 Study, Design, and Construction		\$600,000	\$600,000	ENTERPRISE
Public Works-EPD	Sheffield PS Force Main		\$2,500,000	\$2,500,000	ENTERPRISE
Public Works-Facilities	Deferred Maintenance - Municipal		\$600,000	\$400,000	BOND

FY21 MAYOR'S RECOMMENDED CIP BUDGET

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Administering Department/Agency	Project Name	FY20 Adopted	FY21 Request	FY21 Recommended/Funding Source	
Public Works-Facilities-Schools	Construction at McLaughlin/Hillside for 5-8 Redistricting		\$1,300,000	\$1,300,000	MSD BOND
Public Works-Facilities-Schools	FY21 Deferred Maintenance Program-Facilities		\$3,000,000	\$3,000,000	MSD BOND
Public Works-Facilities-Schools	FY21 Deferred Maintenance Program-P&R		\$250,000	\$250,000	MSD BOND
Public Works-Facilities-Schools	Memorial Athletic Complex Rehabilitation (track, synthetic field & tennis)		\$2,500,000	\$2,500,000	MSD BOND
Public Works-Facilities-Schools	New Landscape and Irrigation		\$125,000	\$125,000	MSD BOND
Public Works-Facilities-Schools	Playground Replacement		\$165,000	\$165,000	MSD BOND
Public Works-Facilities-Schools	School Parking Lot rehabilitation-P&R		\$250,000	\$250,000	MSD BOND
Public Works-Highway	50/50 Residential Curb/Sidewalk		\$200,000	\$100,000 \$100,000	OTHER MTF
Public Works-Highway	Annual ROW Roadway Rehab		\$3,000,000	\$2,900,000 \$100,000	BOND MTF
Public Works-Highway	Annual Street Reconstruction	\$0	\$750,000	\$300,000	CDBG
Public Works-Highway	Commercial 50/50 Sidewalk		\$500,000	\$250,000 \$250,000	OTHER MTF

FY21 MAYOR'S RECOMMENDED CIP BUDGET

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Administering Department/Agency	Project Name	FY20 Adopted	FY21 Request	FY21 Recommended/Funding Source	
Public Works-Highway	FY21 Roadway Improvement		\$1,500,000	\$600,000	ROADWAY TRUST FUND (Degradation Fees)
Public Works-Highway	Infrastructure ADA Access	\$0	\$50,000	\$50,000	CDBG
Public Works-Highway	Mill Girl Stairs		\$300,000	\$300,000	BOND
Public Works-Highway	Road Construction: S Commercial to Elm		\$5,000,000	\$4,000,000	BOND
Public Works-Highway	School Sidewalk Program	\$0	\$100,000	\$100,000	MTF
Public Works-Highway	Sidewalk - Discretionary Fund		\$500,000	\$100,000	MTF
Public Works-Highway	Snow Emergency Beacon Replacement		\$100,000	\$100,000	BOND
Public Works-Highway	Thermoplastic Bicycle/Pavement Markings		\$100,000	\$100,000	MTF
Public Works-Parks, Rec & Cemeteries	Fun in the Sun (3 sites)	\$40,000	\$50,000	\$40,000	CDBG
Public Works-Parks, Rec & Cemeteries	FY21 Parks Deferred Maintenance		\$500,000	\$125,949	MUNICIPAL AID
Public Works-Parks, Rec & Cemeteries	Park LED Lighting Conversion		\$215,000	\$215,000	BOND

FY21 MAYOR'S RECOMMENDED CIP BUDGET

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Administering Department/Agency	Project Name	FY20 Adopted	FY21 Request	FY21 Recommended/Funding Source	
Public Works-Parks, Rec & Cemeteries	Prout Park Pickle Ball		\$250,000	\$250,000	BOND
Public Works-Parks, Rec & Cemeteries	Rock Rimmon Park Phase 2	\$0	\$425,000	\$235,545	CDBG
				\$189,455	BOND
Public Works-Parks, Rec & Cemeteries	Sheehan-Basquil Project		\$250,000	\$250,000	BOND
Public Works-Parks, Rec & Cemeteries	Summer Reading/FITS	\$0	\$35,000	\$35,000	MUNICIPAL AID
The Salvation Army	Saturday Night Teen	\$25,000	\$25,000	\$25,000	CDBG
The Way Home	Homelessness Prevention & Rapid ReHousing	\$50,564	\$67,756	\$51,010	ESG
The Way Home	TWH-Tenant Based Rental Assistance	\$30,000	\$50,000	\$50,000	HOME
Waypoint	Homecare	\$10,000	\$20,000	\$10,000	CDBG
Waypoint	Homeless Youth Services	\$15,000	\$20,000	\$15,500	ESG
Welfare Department	Welfare check in kiosk & installation of handicap door operating buttons		\$6,008	\$6,008	MUNICIPAL AID
YWCA	Emily's Place Operations	\$15,580	\$15,100	\$15,100	ESG

Administering Department/Agency	Project Name	FY20 Adopted	FY21 Request	FY21 Recommended/Funding Source	
Recommended Totals by Source:					
	CDBG		\$2,003,000	FEDERAL	\$10,688,570
	HOME		\$689,000	STATE	\$1,620,723
	ESG		\$156,610	OTHER	\$466,000
	MUNICIPAL BOND		\$14,028,455	ENTERPRISE	\$29,844,839
	SCHOOL DISTRICT BOND		\$8,090,000	MUNICIPAL AID	\$1,509,757
	ROADWAY TRUST FUND		\$600,000	MTF	\$750,000

FY21 MAYOR'S RECOMMENDED CIP BUDGET

APPENDIX A

Appendix A Suggested FY21 CBDO Activities Contracted and/or Delivered by Manchester Community Resource Center

Agency	Special Activity in the NRSA	Suggested CBDO Activities and Funding Levels
Boys and Girls Club of Manchester	Inner City After School Program	\$18,000
21 st Century Community Learning Centers	Project iSucceed	\$20,000
City Year NH	Whole City Whole Child	\$150,000
Easter Seals New Hampshire	ESNH Child Development & Family Resource Center	\$30,000
Girls at Work	Build Me Up	\$15,000
Granite YMCA	YMCA-Start	\$55,000
Helping Hands	Case Manager Funding	\$15,000
Salvation Army	Kids Café	\$47,000
Queen City Bicycle Collective	Open Shop	\$7,500
St. Joseph Community Services, Inc.	Elder Nutrition Program	\$42,000
Amoskeag Health	Pediatric Clinic & Family Support Services	\$45,000
Manchester Community Resource Center	CBDO Special Activities Support	\$39,000
Manchester Community Resource Center	Summer Youth Employment Program	\$42,500
Manchester Community Resource Center	Adult Workforce Development	\$60,000
Total to Manchester Community Resource Center for Public Service Activities in the NRSA		\$586,000.00

In accordance with 24 CFR 570.204, "Special Activities by a Community Based Development Organization (CBDO)," the City acknowledges that a designated CBDO, in this case Manchester Community Resource Center, is free to contract with any agency of its choosing in order to carry out activities that are in alignment with the CBDO's mission to serve persons in the City's Neighborhood Revitalization Strategy Area (NRSA). Therefore, there is no guarantee that any certain activity or agency will be funded under the CBDO. Notwithstanding federal requirements, the Mayor shares her suggestions for activities and agencies that may be funded with CDBG subgrants under the management and administration and sole discretion of CBDO, Manchester Community Resource Center, subject to all applicable requirements of U.S. Department of Housing and Urban Development's Community Development Block Grant Program.

CITY OF MANCHESTER

GENERAL FUND RESERVE BALANCES

	6/30/2020*	6/30/19	6/30/18	6/30/17
Health Insurance Reserve	\$ 1,663,627	\$ 1,363,627	\$ 1,329,463	\$ 1,442,439
General Liability / Casualty Reserve	\$ 596,265	\$ 346,265	\$ 346,265	\$ 446,265
Workers Compensation Reserve	\$ 2,272,360	\$ 1,772,360	\$ 2,224,364	\$ 2,524,364
Special Revenue Reserve (Economic Development)	\$ 3,523,599	\$ 3,474,882	\$ 3,548,272	\$ 3,617,559
Revenue Stabilization Reserve (Rainy Day Fund)	\$ 11,732,654	\$ 11,732,654	\$ 11,732,654	\$ 11,428,686
Winter Weather Reserve	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Municipal Transportation Improvement (Road Fund)	\$ 751,755	\$ 383,309	\$ 95,271	\$ -
Supplemental Severance Reserve (Police)	\$ -	\$ -	\$ -	\$ 200,000
Severance Reserve	\$ 1,035,333	\$ 1,797,788	\$ 1,659,969	\$ 250,000
Roadway Degradation Fee Reserve	\$ 1,760,735	\$ 2,367,787	\$ 2,851,310	\$ 3,117,783
Health Department Reserve	\$ 125,000	\$ -	\$ -	\$ -
Total General Fund Reserves	\$ 23,661,329	\$ 23,438,672	\$ 23,987,567	\$ 23,227,096
*FY2020 Estimated as of 06/30/20				

MSD EXPENDABLE TRUST FUNDS

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MANCHESTER SCHOOL DISTRICT EXPENDABLE TRUST FUNDS								
	FY04		FY05			FY06		
	Transfer	Interest	Transfer	Balance		Interest	Transfer	Balance
Health Care	50,000	3,359	83,560	136,919		9,892	1,712,631	1,859,442
Special Education	50,000	3,359	319,476	372,835		21,199	-	394,034
Maintenance & Repairs	25,000	1,679	35,520	62,199		4,646	-	66,845
Capital Projects	25,000	1,679	-	26,679		2,944	-	29,623
Athletics	25,000	1,679	-	26,679		2,944	-	29,623
	175,000	11,755	438,556	625,311		41,625	1,712,631	2,379,567
(a) This is a projected transfer and will not be final until 6/30/20								

MANCHESTER SCHOOL DISTRICT EXPENDABLE TRUST FUNDS								
	FY07				FY08			
	Interest	Subtotal	Transfer	Balance	Interest	Subtotal	Transfer	Balance
Health Care	90,018	1,949,460	919,601	2,869,061	(94,281)	2,774,780	(1,282,249)	1,492,531
Special Education	65,801	459,835	513,541	973,376	(1,946)	971,430	10,699	982,129
Maintenance & Repairs	11,035	77,880	-	77,880	(5,354)	72,527	23,949	96,476
Capital Projects	4,782	34,405	-	34,405	(2,256)	32,150	-	32,150
Athletics	4,782	34,405	-	34,405	(2,256)	32,150	-	32,150
	176,418	2,555,986	1,433,142	3,989,128	(106,093)	3,883,037	(1,247,601)	2,635,436
(a) This is a projected transfer and will not be final until 6/30/20								

MSD EXPENDABLE TRUST FUNDS

PAGE 2 OF 4

MANCHESTER SCHOOL DISTRICT EXPENDABLE TRUST FUNDS							
	FY09			FY10			
	<u>Interest</u>	<u>Transfer</u>	<u>Balance</u>	<u>Interest</u>	<u>Subtotal</u>	<u>Transfer</u>	<u>Balance</u>
Health Care	(414,637)	(1,072,894)	5,000	22,906	27,906	3,918,696	3,946,603
Special Education	(151,450)	(825,679)	5,000	17,348	22,348	749,167	771,515
Maintenance & Repairs	(34,342)	(57,134)	5,000	1,286	6,286	-	6,286
Capital Projects	(4,451)	19,563	47,262	936	48,197	-	48,197
Athletics	(4,450)	-	27,700	571	28,271	14,313	42,584
	(609,330)	(1,936,143)	89,962	43,046	133,008	4,682,176	4,815,185
(a) This is a projected transfer and will not be final until 6/30/20							

MANCHESTER SCHOOL DISTRICT EXPENDABLE TRUST FUNDS								
	FY11				FY12			
	<u>Interest</u>	<u>Subtotal</u>	<u>Transfer</u>	<u>Balance</u>	<u>Interest</u>	<u>Subtotal</u>	<u>Transfer</u>	<u>Balance</u>
Health Care	7,374	3,953,977	2,554,890	6,508,867	23,263	6,532,130	(5,006,111)	1,526,019
Special Education	978	772,493	856,237	1,628,730	6,087	1,634,817	294,937	1,929,754
Maintenance & Repairs	(32)	6,254	-	6,254	60	6,314	(1,314)	5,000
Capital Projects	66	48,263	-	48,263	156	48,419	(43,419)	5,000
Athletics	71	42,655	-	42,655	136	42,791	1,320	44,111
	8,457	4,823,642	3,411,127	8,234,769	29,702	8,264,471	(4,754,587)	3,509,884
(a) This is a projected transfer and will not be final until 6/30/20								

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PROPOSED UTILIZATION OF CITY MUNICIPAL AID

		FY20	FY21	Total
Reserve Accounts:				
Health Insurance		\$ 300,000	\$ 200,000	\$ 500,000
General Liability		250,000	150,000	400,000
Workers Compensation		500,000	250,000	750,000
Severance		217,000	125,000	342,000
Establish Health Dept Reserve		125,000	125,000	250,000
COVID 19 Reserve			575,000	575,000
		1,392,000	1,425,000	2,817,000
Cash CIP Accounts:				
Sidewalk Fund		274,000		274,000
Motorola Software Upgrade		201,617		201,617
Tasers		797,140		797,140
Planning Study, Zoning Ordinances		200,000		200,000
Planning Study, Impace Fees		10,000		10,000
Police Substation at Welcome Center		60,000		60,000
Voter Electronic Checklist			209,800	209,800
Compensation Study			650,000	650,000
Public Arts Program			50,000	50,000
Complete Fire Station #3 Renos and setup of EOC Workstation			40,000	40,000
Staff Training/Development			130,000	130,000
Welfare Check In Kiosk & Handicap Door Buttons Front Entrance			6,008	6,008
Public Health Accreditation Prep & Support			25,000	25,000
Public Health Preparedness			20,000	20,000
MTA Route #8 More Frequency			128,000	128,000
FIT/New Horizons Case Manager During the Day			40,000	40,000
Summer Reading Program			35,000	35,000
Library Book Appropriation			50,000	50,000
Parks Deferred Maintenance			125,949	125,949
		\$ 2,934,757	\$ 2,934,757	\$ 5,869,514

COVID-19 ORDINANCE

§ 35.0353 COVID-19 RESERVE ACCOUNT.

(A) There is hereby established within the general fund a Covid-19 reserve account wherein the Board of Mayor and Aldermen may deposit funds.

(B) The Mayor may, subject to the approval of the Board of Mayor and Aldermen, use the balance of the Covid-19 reserve account to pay the costs of rendering health, protective, safety, and any other services related to the Covid-19 pandemic. No available balance in the Covid-19 reserve account shall be utilized for any purpose other than those arising from providing such services to the public without the specific approval of two-thirds of the Aldermen-elect.

PROPOSED UTILIZATION OF STATE ADEQUATE EDUCATION AID

POSSIBLE UTILIZATION OF ADDITIONAL STATE ADEQUATE EDUCATION AID				
		FY20	FY21	Total
Reserve Accounts:				
	Health Insurance Expendable Trust	\$ 665,000	\$ -	\$ 665,000
	Special Education Expendable Trust		2,250,000	2,250,000
	Teaching and Learning Expendable Trust		1,200,000	1,200,000
		665,000	3,450,000	4,115,000
Educational Needs:				
	K-8 Comprehensive Reading Program	400,000		400,000
	DIBLES Reading Assessment	4,200		4,200
	3 Professional Learning Days	1,400,000	1,500,000	2,900,000
	Kagan Training for Teachers & Administrators	780,000		780,000
	Technology Improvements		674,495	674,495
	Athletic Uniforms, Supplies and Equipment		116,550	116,550
	Office of Student Services (Supplies, Protocols & Training)		162,545	162,545
	Contingency-One Time Costs for Negotiations		1,300,000	1,300,000
	Balance for Classroom Needs	800	292,068	292,868
Total Spending of Additional State Aid		\$3,250,000	\$7,495,658	\$10,745,658

FY21 MER REPLACEMENT PROGRAM

*Jonathan Hopkins
Director
Central Fleet Services*



CITY OF MANCHESTER *Central Fleet Services*

March 23, 2020

Dear Mayor Craig,

The following is the proposed distribution of the FY 2021 Municipal Mechanical Equipment Replacement (MER) program that is included in the City's capital improvement program. The major items the major items that each department plans on purchasing as part of the program are listed below:

Fire Department-\$1,500,000

The 1,200,000 will be used to replace Truck 1 which was damaged in an accident. The balance of the allocated money will be held in reserve to pay for repairs to Engine 11 which was damaged in the same accident.

Police Department-\$350,000

The department will be replacing several front line patrol vehicles along with a prisoner transport wagon and animal control vans. Also it is expected that due to an increase in the police compliment the police department will need to increase the size of its fleet.

Public Works-\$1,562,545

The Public Works Department will be replacing 4 dump trucks, an excavator, 2 side walk tractors, several work trucks and other equipment.

Manchester Transit Authority-\$287,546

This is the cities portion for the federal grant to purchase new buses.

Fleet-\$50,000

Part of the MER allocated to Fleet will be used to purchase diagnostic equipment, specialized tools and train mechanics on repairs for new vehicle being purchased. It will also be used to rehabilitate vehicles in the fleet to extend the service life.

Total requested \$3,750,000

Sincerely,

Jonathan Hopkins
Central Fleet Services Director

FY21 ROAD AND SIDEWALK PLAN

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CITY OF MANCHESTER *Department of Public Works*

MEMORANDUM

To: Mayor Joyce Craig

From: Todd D. Connors, P.E. 

Date: March 26, 2020

Re: FY21 Road and Sidewalk Plans

Mayor, as discussed, you will be recommending funding in the amount of \$3.9M for our FY21 Road Plan. This allocation will allow us to continue with the City's roadway improvement plan.

With this funding, we are planning the below work:

- 1.8 miles of cape sealing
- 1.0 miles of micro-surfacing
- 3.4 miles of road resurfacing
- 1.5 miles of road mill/overlay
- 4.0 miles of road reclamation

The above totals 11.7 miles of roadways, which will be coupled with approximately 25 miles of crack sealing for a total of 36.7 miles of streets with some type of surface treatment.

We will be working on main, connector, and local streets throughout each ward of the City. Subject to underground utility work, below are sections of main arteries currently planned to receive upgrades.

- | | |
|------------------------|--------------------|
| • Eve Street | • Goffs Falls Road |
| • Wellington Hill Road | • Perimeter Road |
| • Mammoth Road | • S. Beech Street |
| • Hall Street | • Second Street |
| • Lake Avenue | • Bremer Street |
| • Candia Road | • Dunbarton Road |
| • Mammoth Road | |

Your expected funding of \$600,000 toward sidewalk construction for FY21 will be spread across the City using the discretionary, school, and 50/50 programs. In addition, a commercial 50/50 program will be offered to address sidewalks in high pedestrian business zones for the first time in recent history.

We estimate that the funding will allow for the construction of both asphalt and concrete sidewalks varying in width between 6 and 10 feet. Allowing for the installation of granite curb in some locations, we expect to construct 7,500 linear feet or 1.4 miles of new sidewalk.